

# Registration and Payment Policies

We currently are only set up to receive payment by cash, cheque or eTransfer from your bank. We are working on other options but they are not currently set up for the Fall-Winter session. We also accept Kidsport vouchers and **Volunteer Credits for payment**.

**For liability reasons, skaters will NOT be permitted on the ice without being registered online and payment received. There will be no paper registration available at the arena. Please register before the deadline of October 24 2016.**

**For all our programs, we request all payments made on, or before the first day that you arrive for your program.**

**Please arrive 30 min. early the first day, Members of the board, we'll be set up at the arena please look for us near the entrance to the ice to receive payments of cash and cheques. If you cannot attend the first session of the program please email the Registrar at [nbscregistrar17@gmail.com](mailto:nbscregistrar17@gmail.com)**

**For Preschool and Canskate programs, we will have your child's name tag with us to ensure that we have you on the registration list and a payment is made.**

We are only accepting **full payment by eTransfer**, please send the eTransfer payment to [kingfamily824@gmail.com](mailto:kingfamily824@gmail.com) and use the password [northbayskatingclub](#). Please indicate the child(ren) name(s) in the message box.

## **Installment Policy**

**Preschool and Canskate Registration Only**, payments need to be made in **full** upon registration.

**Intro to Starskate and Starskate Registration Only**, the NBSC will allow an installment option only by post dated cheques given on the first day of the program.

Details of the installment amounts and dates of payments will be posted by the Registrar in August of the Fall/Winter season each year.

## **Kidsport Policy**

The NBSC accepts Kidsport vouchers. Please contact Kidsport (icon on the home page) and fill out an application to be submitted 3-4 weeks before the program starts in order to get the process started.

The process can take 4 to 6 weeks before a decision is made and you receive the voucher if you qualify.

## **Volunteer Credits**

The NBSC allows for volunteer credits that can be used to help with lowering your payment. If you have **volunteer credits**, for volunteer service, you may apply this credit to your balance by contacting the Past President, who will verify the available credits. **If you are interested in looking how to obtain volunteer credits please contact [nbsvicepresident@gmail.com](mailto:nbsvicepresident@gmail.com).**

## **Skate Canada Fees**

Each skater who registers with the NBSC is required to pay an annual **non-refundable** Skate Canada membership fee of **\$36.00** for Skate Canada membership & insurance. This fee covers all programs which fall within the current skating year running from September 1 to August 31. This entitles you to a Skate Canada membership number which gives you access to the Members Only section of the Skate Canada web site [www.skatecanada.ca](http://www.skatecanada.ca).

## **Previous Deductions**

From **our fundraising efforts**, this year we are able to offer some of our programs at a lower cost. So we **will not be offering** other deductions such as sibling discount on any programs and missed session deduction on preschool and canskate programs.

## **Changing Programs**

Any skater, who during the course of the season moves to another level, may be required to pay a pro-rated fee please contact that Registrar at [registrar@nbfsc.on.ca](mailto:registrar@nbfsc.on.ca)

## **NSF Cheques Policy**

A service fee for \$45 will be applied to all NSF payments. Cash, Certified Bank Cheque or Money Order will be the only method of payment for individuals who have issued NSF cheque

in the past. A skater who is not in good standing with the club will not be allowed access to ice and programming until all monies owed are collected.

### **Refund Policy**

All requests for refund must be made in writing to the NBSC by email to the Registrar at [registrar@nbfsc.on.ca](mailto:registrar@nbfsc.on.ca). There will be **no refunds after October 31 2016**. Refunds (less the Skate Canada insurance fee) will be issued on pro-rated basis. A refund due to medical reasons may be considered provided the written request is accompanied by a doctor's certificate.

There will be no refunds provided for missed sessions due to illness, travel, cancellations or holidays. Also no substitutions or make-ups for missed session. If you would like to make-up a session you would need to pay the guest fee of \$20 for the session.

### **Ice Cancellation Policy**

The Club reserves the right to change, cancel or reschedule any sessions, depending on the number of registrants.

There are occasions when the club must make changes to the schedule. Please check the schedule posted on the website and at the arena regularly as any changes will be posted.

Should a session be cancelled due to weather or other unforeseen reasons, the NBSC is not responsible to replace such ice time lost.

In these situations refunds will not be available for missed sessions.

### **StarSkate Registration Only**

All fees for testing and competitions are costs separate from our regular registration fees.

All fees for private lesson coaching are costs separate from our regular registration fees and will be billed directly by coaches and must be paid directly to coaches in a timely manner. A coach who is not being paid in a timely manner can make a written complaint to the NBSC Board. In such cases, the matter will be addressed at the next scheduled board meeting and the board can revoke or suspend membership and restrict access to ice time.

Guest skating fee will be \$20 per session for members and \$25 for non-members and must be paid at the beginning of the session to Joan Wilkes (coach). No more than 3 guest sessions allowed in the fall/winter session; otherwise, skaters must pay registration fee.

Shinny Ice can be used on a per session basis of \$20 and must be paid at the beginning of the session to Joan Wilkes (coach). You can select the entire shinny season on the registration form.